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30/10/08
UNDP

Government of the Arab Republic of Egypt

**Information Decision Support Center
(IDSC)**

And

**United Nations Development Programme
(UNDP)**

Project

Strengthening Capacity for Avian Influenza Coordination Activities in Egypt

"This project is in support of the office of the UN Resident Coordinator and UNCT efforts to strengthen coordination and coherence of partners' response to Avian Influenza (AI) in Egypt focused on national priorities and national planning processes."

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UNDAF Outcome(s): By 2011 State's performance and accountability in programming, implementing and coordinating actions, especially those that reduce exclusion, vulnerabilities and gender disparities are improved.

CP Outcome(s): Conflict prevention and peace-building approaches informed/factored into national development frameworks, and integrated Programmes designed and implemented at national and local level

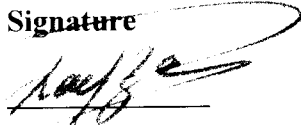
CP Output(s): Government & key stakeholders capacity enhanced in the field of disaster prevention and management, preparedness and early warning systems and adaptation to climate change.

Implementing partner: Information Decision Support Center (IDSC)

Programme Period: 2007-2008
Programme Component: Crisis Prevention and Recovery
Project Title: Strengthening Capacity for Avian Human Influenza Coordination Activities in Egypt
Project ID: 00060596
Award ID: 00049603
Project Duration: 1 year (Aug 07- Aug 08)
Management Arrangement: NEX


Total budget:	
• TRAC 3	US\$ 60,400
• Special Initiatives Window of CRPTTF	US\$ 124,600
(including GMS)	
Total Award Programmed	US \$ 185,000

Agreed by:

Signature


Date

H.E. Minister Fayza Abulnaga
Minister of International Cooperation
Ministry of International Cooperation

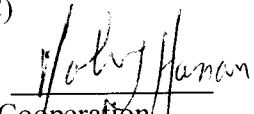
 20/5/08

H.E. Dr. Amin Abaza
Minister of Agriculture and Chair of the Supreme National Committee for AHI
Ministry of Agriculture

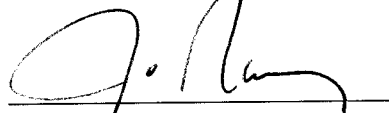
 23.04.08

Dr. Maged Osman
Chairman
Information Decision Support Center (IDSC)

H.E. Dr. Mahi Abdellatif
Deputy Assistant Minister for International Cooperation
Ministry of Foreign Affairs

 4/5/08

Mr. James. W. Rawley
UN Resident Coordinator
United Nations in Egypt



**Strengthening Capacity for
Avian Influenza Coordination Activities
in Egypt
Proposal
(May 2008 - May 2009)**

Situation analysis

Avian Influenza has emerged as a critical development concern in Egypt and continues to affect the poultry industry especially in household production. Egypt is also one of the 10 countries with confirmed human cases of the virus. To date, 48 human cases have been confirmed positive, 21 have been fatal, ranking Egypt in the top five countries, world wide, affected by the H5N1 virus. Owing to a number of factors – large population, population density, high dependence on poultry for income and nutritional sources, widespread backyard poultry – Egypt is considered to be a high-risk country for Avian Influenza.

On 17 February 2006, Egypt confirmed the first cases of H5N1 virus in domestic poultry. As of May 2007, a total of seven outbreaks of infected birds were discovered in three governorates. Since the first cases of H5N1 virus were reported, the virus was detected in 21 out of the 27 governorates. As of this writing, 860 farms and 285 backyards have been affected. Since then over 30 million birds have been culled and the outbreak has badly damaged the local poultry industry with costs estimated at between 2 to 3 billion USD. This has affected the income millions individuals whose livelihoods depend on poultry, and reduced access to poultry meat (which had provided around 35 to 40 per cent of the protein consumed by Egyptian households). It is estimated that well over 5 million families out of a population of 75 million keep their own poultry.

Prior to the Avian Influenza crisis, up to 2.2 to 2.5 million chickens were produced daily in Egypt by a national average of 45,000 licensed breeders. The investment in the Egyptian poultry industry equaled 18 billion EGP (approximately 3.1 billion USD) and accordingly Egypt was producing 2.2 to 2.5 million chickens daily. The primary focus currently lies with the agricultural sector where the emphasis is on safety and security in livestock production and compensation schemes for those whose birds are lost – either as a result of disease or control programme.

The control of Avian Influenza has emerged as a major development challenge for Egypt that requires a well organized and integrated response. This means joint action by various central government ministries, the full engagement of concerned governors, participation of private producers in control measures and consistent efforts to increase people's awareness. High population density, popular dependence on poultry for income generation and as a source of nutrition, limited slaughter-house capacity, and large number of households keeping poultry in their backyards mean that there are many

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challenges to the successful control of Avian Influenza. Despite the recent decrease in the size of the poultry industry and reduction in the density of poultry farms, Egypt remains at high risk of continuing outbreaks of Avian Influenza. For this reason, Egypt is developing a long-term programme to improve poultry farming practices, reduce the risk of AI in humans, while also preparing to respond to a potential influenza pandemic.

National Strategy

The overarching goal of the National Strategy is to:

- (a) Increase resistance of poultry to Avian Influenza, limit the spread of the virus in poultry through early detection and implement measures to contain the spread of the virus through vaccinations;
- (b) Minimize the likelihood of human exposure to infected poultry;
- (c) Ensure early detection of human cases of AI and manage these cases effectively;
- (d) Ensure preparations for an eventual pandemic through strong social mobilization via targeted information, education and communications strategies. This activity has already been coordinated and lead by IDSC

These goals will be achieved through a coordinated, inter-sectoral approach between relevant ministries in order to contain, or at least mitigate, a massive human influenza outbreak in Egypt that could result in a pandemic. This process has already began, under the leadership of IDSC in coordination with all relevant stakeholders.

Integrated National Plan

The Government recognizes that influenza planning is a dynamic process – not a static product. Strategic and coordinated basis for actions are crucial to help form a relatively stable basis for resource mobilization. To that end, the Integrated National Plan was compiled to provide a basic framework for Avian Influenza Management planning.

This Integrated National Plan for Avian Influenza was developed in response to the rapid spread of Avian Influenza (in particular H5N1) in Egypt. While Egypt has been dealing with Avian Influenza management in the animal health sector for some three years, the growing concern that the H5N1 virus might mutate into a human pandemic virus has generated the need for more comprehensive planning that combines efforts in both animal and human health sectors with more broad inter-sectoral planning to help prevent, prepare for and respond to a possible pandemic.

The Integrated National Plan is based on workshops, information from relevant documents, including MOA and MOHP plans and workshop reports, as well as the Ministry of Defense and the Information and Decision Support Centre in the Prime Minister's Office. This plan is meant to be comprehensive in terms of broad sectoral coverage and general activity categories but not in terms of defining the complete set of actions, and corresponding resource requirements, to manage Avian Influenza. Additional actions and resource requirements will emerge as pandemic preparedness planning and ongoing Avian Influenza management evolves.

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The main objectives of the plan are to: (a) control the outbreak of AI in birds; (b) prevent transmission of AI from birds to humans; and (c) minimize risk and consequences of a pandemic

National AI Coordination

The Supreme National Committee for Combating Avian Influenza (SNCCAF) was set up in late 2005 by the Prime Minister and designated the Ministry of Health and Population as Chair. Members of the Committee include Minister of Agriculture and Land Reclamation, Minister of the Environment, representatives from the Ministries of Foreign Affairs, Ministry of International Cooperation, Interior and Information, the Army and the Police, the seven governors of the worst affected governorates, and representatives of WHO and FAO.

The SNCCAF meets on monthly basis acting as a strategic national planner to monitor progress on AI. The Supreme National Committee is closely supported by the Avian Influenza Technical Committee of the Ministry of Agriculture, which provides the Supreme National Committee (25 member) with regular information on the prevailing situation of the virus as well as action taken and/or constraints encountered. Attending these meetings are the Minister of Health, Minister of Environment, Minister of Agriculture and officials from GVO, governors and others government officials, including the military, and representatives of WHO, FAO and the United States Naval Medical Research Unit (NAMRU-3). A more ad hoc AI Communication Committee has been also formed to coordinate media and social communication interventions. The chair of the committee is MOHP with the membership of USAID, CHL, WHO, World Bank and UNICEF.

There is daily follow up of the AI situation through GVO, Central Laboratory for Veterinary Quality Control of Poultry Production (CLQP), WHO and NAMRU-3, which includes efforts to implement proper preventive measures. In July 2004, MOHP established a center for Influenza Surveillance in the CPHL as a cooperative centre with WHO and CDC where approximately 3,500 samples from influenza patients are examined annually, and causative viruses are isolated, classified and part of the examined samples are sent twice a year to the referral labs in NAMRU-3 and WHO. The Influenza Surveillance Center in the CPHL is considered one of the six regional centers network for disease surveillance in the eastern Mediterranean region.

United Nations specialized agencies, notably FAO and WHO, have been working closely with relevant Government of Egypt ministries, in particular the Ministry of Agriculture and Land Reclamation and the Ministry of Health and Population, respectively, on Avian Influenza planning. More recently, UNICEF has been working with both ministries in support of their Avian Influenza Communications Strategy and Plan. The Office of the United Nations Resident Coordinators has also been supporting the efforts of the Government to coordinate with a broad range of donors and local and international organizations focused on assisting with Avian Influenza efforts. In this effort, the RC

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Office has been working in close collaboration with the Office of the United Nations Senior Influenza Coordinator.

The UN has been and will continue to be a lead player in convening and coordinating Government stakeholders with UN agencies, donors and civil society. The UN DMT, in addition to building national disaster management capacity, will work on identifying and building the emergency response capacities of NGOs and the civil society. In addition, WHO, FAO, WFP, UNICEF, UNDP and the World Bank will continue to provide technical assistance to the development of the national response and mitigation plan, particularly in the process of consolidating the sector-specific plans.

Previous UNDP/UN Resident Coordinator Project

In late 2006 missions to Egypt of United Nations System Influenza Coordination (UNSIIC) office including Coordination Consultant, Mr. Brad Herbert, and Senior UN Influenza Coordinator Dr. David Nabarro concluded that: (a) that a more effective Government response to Egypt's vulnerability was required; (b) Donor support had been limited and a sense of frustration prevails both within government circles and among donors; and (c) Effective coordination, essential in Egypt, will require a comprehensive implementation plan and coordination forum. To build on GOE efforts (Ministry of Health, Ministry of Agriculture, the National Center for Disaster Management and others), the following was recommended:

1. The Government urgently develop a comprehensive national strategy with a bankable operational plan to be prepared with full national ownership and with the participation of relevant international actors led by a central government authority.
2. In order to shift from emergency response to long-term development, the UN Resident Coordinator should manage the coordination responsibility with strong support from the World Bank, specialized UN agencies (WHO, FAO, WFP, UNICEF) and bilateral donors. UNDP in support of the RC Office should be adequately resourced to carry out the coordination function, in particular by recruiting an AI Coordination Specialist based in the RC Office.
3. The 2006 FAO report on compensation in Egypt should be fully discussed with Government and stakeholders to ensure full support for its recommendations. , especially on the issue of how compensation will be provided to subsistence farmers. Compensation schemes ensure farmers receive cash when their birds are culled after having contracted the H5N1 virus, thus reducing the urge/need sell infected birds.

In response to these recommendations, the first phase (January to May 2007) of support to AI Coordination provided by the UNRC office to the Government of Egypt was through funding of BCPR and the UN Fund for International Partnership/UN Foundation. The project was designed to support the office of the UN Resident Coordinator and UNCT, UNDP to strengthen coordination and coherence among stakeholders and

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partners. With a results based approach the outputs of the first UNDP project are as follows:

- Identified through UNSIC and acquired the services of an AI Coordinator (funded by UNFIP/UNF).
- Identified national efforts underway in AI by the major stakeholders (Ministry of Health and Population, Ministry of Agriculture and the National Center for Disaster Management);
- Fostered links with key national players;
- Fostered/strengthened partnerships and better understanding of respective goals and procedures between the international partners, especially donors, and the Government on AI;
- Through working with key GOE partners, line ministries, international community and UNCT supported drafting (language and format) of Integrated National Plan.
- Shared information on AI activities underway with all stakeholders.
- Identified information sharing tools.
- Supported GOE resource mobilization efforts.
- Negotiated, facilitated, and supported the organization of a senior technical donor meeting.
- Design AI coordination structure/secretariat feasible to support GOE activities and can strengthen coherent and effective partnership among GOE/international community and UN for the implementation of national integrated plan.

Proposed Continuation of Support to AI Coordination

The UN has been and will continue to be a lead player in convening and coordinating Government stakeholders with UN agencies, donors and civil society. The UN DMT, in addition to building national disaster management capacity, will work on identifying and building the emergency response capacities of NGOs and the civil society. In addition, WHO, FAO, WFP, UNICEF, UNDP and the World Bank will continue to provide technical assistance to the development of the national response and mitigation plan, particularly in the process of consolidating the sector-specific plans.

Strategy

To achieve the objectives set out above, guided by the efforts of the Supreme National Committee for Avian Influenza and GOE line ministries and other national institutions engaged in AI, building on all the work undertaken at the national level and in direct partnership with all national and international stakeholders, the proposed project will support the UN Resident Coordinator's office and UNCT to continue to guide and strengthen the AI coordination efforts underway by relevant national and international entities in the country by namely - the UN, donor community, NGOs and the private sector. in a cross-sectoral, harmonized approach, focused on national priorities and planning processes.

Outputs/Deliverables

The project will have the following outputs:

- *AI Coordination mechanism established:* The mechanism will help clarify procedures and encourage coherence and coordination from UN and other external partners in their efforts to support national activities. The main functions of this mechanism is to assist in follow-up, monitoring and evaluation of the implementation plan, identify gaps, assist government to hold/organize inter-agency/multi-sectoral/stakeholder meetings on a periodic basis, mobilize resources, devise an information sharing mechanism among all stakeholders etc. moreover, the mechanism will ensure effective synergies and links between National and International stakeholders/partners in Egypt are built and fostered (including private sector and NGOs). It will also provide coordinated inputs into the government's development of an implementation plan. Continued support to the organization and facilitation of national and international donor conferences is provided.
- *Information sharing mechanism of all AI activities in Egypt established:* once this information sharing mechanism is functional it is to be shared with all national/international stakeholders and outside Egypt as relevant.

Project Activities

- Recruit a full time Senior Coordinator and team for coordination mechanism
- Liaise with all stakeholders and work closely with GOE to integrate Coordination mechanism in existing GOE AI coordination structures.
- Support GOE in the organization and facilitation of regular multi-stakeholder meetings.
- Support GOE for the organization of AI multistakeholder network including private sector and NGOs to strengthen partnerships and implementation facility of GOE programmes.
- Continue information sharing through established UN communications channels, including supporting GOE as required to provide regular reporting on Egypt's efforts and activities within avian influenza.
- Attend meetings of the National committee for Avian Influenza
- Monitoring progress in implementation of national integrated plan, identify gaps.
- Keep track of best practices in Egypt to share with regional and global networks/entities.
- Create mechanism whereby information on AI missions/workshops/seminars/events are known to all stakeholders.
- Keep track of best practices and AI events to share with Egyptian stakeholders and support/facilitate the creation of links with external entities as appropriate.
- Work closely with UNSIC Regional Planner as appropriate to advance national and regional agendas in AI.
- Continued support to the coordination and facilitation of national and international conferences.

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Management Arrangements

This is a NEX project with MOIC as the implementing partner (in cooperation with IDSC, MOFA and the Supreme National Committee for AI) who will be responsible and accountable for managing the project, including the monitoring and evaluation of project interventions, achieving project outputs, and for the effective use of UNDP resources. The project follows UNDP rules and regulations referred to in UN Basic Agreement.

a) General Management Arrangements

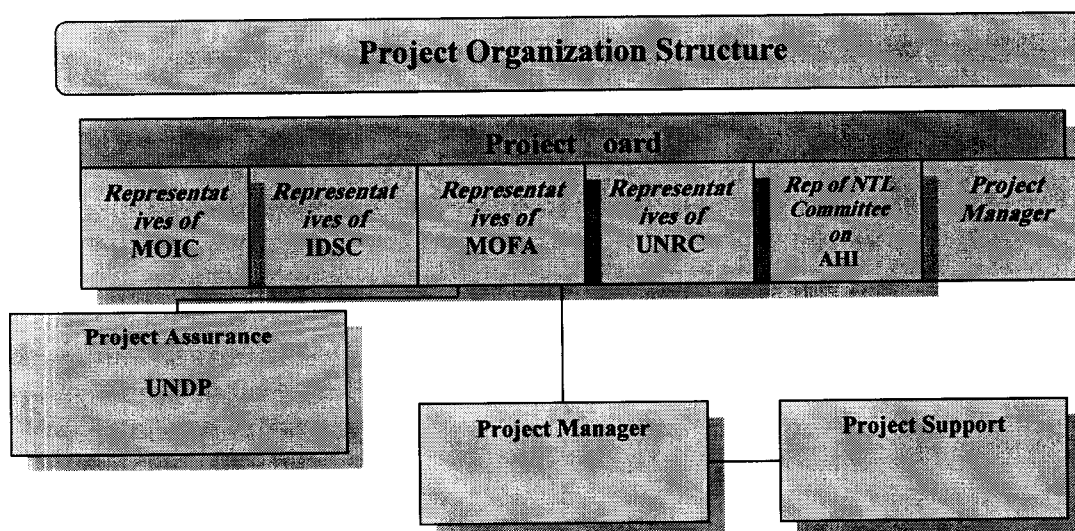
To ensure accountability for the project activities and use of resources, appropriate management arrangements and oversight need to be established. This involves the existence of an organization structure that facilitates the decision-making process and includes the assignment of roles to govern, manage and monitor the project. Those should include:

- *Project Implementation*: responsible for the successful running of the project, overseeing the production of deliverables, leading the team and notifying the Project Board for decisions accordingly. This role is played by a project Manager assisted by a support staff,
- *Project assurance and oversight*: The Project Assurance provides independent and objective oversight to ensure the project is “doing the right things” and “in the right way” and provide required information on the project progress to the project. This role is played by a UNDP representative who will be providing oversight and monitoring functions to the Project Manager within the project context. This role ensures appropriate project management milestones are managed and completed. Project Assurance has to be independent of the Project Manager; therefore, the Project Board cannot delegate any of its assurance responsibilities to the Project Manager
- *Project monitoring*: assumes the responsibility to review project plans and changes, including project revisions and issues raised to them by the Project Manager. This role is played by a project board that reviews and approves project details, schedule, deliverables and budget as articulated in the Annual Work

The activities supported will be supervised through a Project Board comprised of representatives from Ministry for International Cooperation, the Supreme National Committee for AI, the Information Decision and Support Center, the Ministry of Foreign Affairs and the United Nations Resident Coordinators Office, providing technical input, most notably from the specialist agencies FAO, WHO, UNICEF, WFP and UNDP. The activity is under the overall supervision of UNDP in support of the UN Resident Coordinator in Egypt. The Project Board will meet regularly to analyse progress in the implementation of the activities and plan the future activities with due adjustments.

b) Project Organization Chart

The Project Organization Structure would be as follows:



Monitoring Framework and Evaluation

Progress towards achievement of outputs will be monitored on-going by RCO and through the UNCT and GOE. Milestones will be reported to external partners and key Government representatives through the monthly meetings convened by the UN RC Office on behalf of the UNCT, attended by UN, Government, civil society, NGOs, private sector and donors.

The project will be monitored through the following:

- An *Issue Log* shall be activated and regularly updated by reviewing the external environment that may affect the project implementation;
- A *Quarterly Progress Reports (QPR)* shall be submitted by the Project Manager to the Project Board through Project Assurance, using the standard report format annexed to the project document, providing information on project performance and progress towards targeted results;
- A *Project Lesson-learned log* shall be activated and regularly updated to ensure on-going learning and adaptation within the project, and to facilitate the preparation of the Lessons-learned Report at the end of the project;
- An *Annual Review Report* will be prepared by the Project Manager and shared with the Project Board, reporting on the project achievements progress towards targeted outputs and activities.

Budget

To provide basic longer term support to continued national pandemic preparedness efforts and maintained ability of the UN to provide quality consistent support to these efforts, the budget including a GMS rate of 7% is proposed as follows:

Programme area	Funded by CFIA (USD)	TRAC3 (USD)	TOTAL (USD)
Hospitality/Meetings/awareness material	10,000	25,000	35,000
International Consultants	64,600	25,400	90,000
National Officer and assistant	40,000	-	40,000
Support expenses	5,000	10,000	15,000
Communication expenses	5,000		5,000
Total	124,600	60,400	185,000

Implementation Support Services (ISS)

ISS costs will be recovered and charged to Budget code 73500, based on the universal price list. The budget includes 5% Facilities and Administration to UNDP (earn as you go).

V. LEGAL FRAMEWORK

This project document shall be the instrument referred to as such in Article 1 of the SBAA between the Government of Egypt and UNDP, signed on **(date)**.

Consistent with the Article III of the Standard Basic Assistance Agreement, the responsibility for the safety and security of the executing agency and its personnel and property, and of UNDP's property in the executing agency's custody, rests with the implementing partner.

The executing agency shall:

- a) put in place an appropriate security plan and maintain the security plan, taking into account the security situation in the country where the project is being carried;
- b) assume all risks and liabilities related to the executing agency's security, and the full implementation of the security plan.

UNDP reserves the right to verify whether such a plan is in place, and to suggest modifications to the plan when necessary. Failure to maintain and implement an appropriate security plan as required hereunder shall be deemed a breach of this agreement.

The executing agency agrees to undertake all reasonable efforts to ensure that none of the UNDP funds received pursuant to the Project Document are used to provide support to individuals or entities associated with terrorism and that the recipients of any amounts provided by UNDP hereunder do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be

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accessed via <http://www.un.org/Docs/sc/committees/1267/1267ListEng.htm>. This provision must be included in all sub-contracts or sub-agreements entered into under this Project Document.

PROJECT RESULTS AND RESOURCES FRAMEWORK

<p>Intended Outcome as stated in the Country/ Regional/ Global Programme Results and Resource Framework: UNDAF Outcome(s): By 2011 State's performance and accountability in programming, implementing and coordinating actions, especially those that reduce exclusion, vulnerabilities and gender disparities are improved.</p>				
<p>Outcome indicators as stated in the Country/ Regional/ Global Programme Results and Resources Framework, including baseline and targets. Conflict prevention and peace-building approaches informed/factored into national development frameworks, and integrated Programmes designed and implemented at national and local level</p>				
<p>4.1 Applicable MYFF Service Line: Conflict prevention and peace building</p>				
<p>Partnership Strategy: The Project's main National Counterpart is Ministry of International Cooperation. It will also establish strong partnership with IDSC, the National Committee for Avian Influenza and the Ministry of Health, as major players in AI. Moreover, it will mobilize and coordinate with a number of other stakeholders such as Donors, NGOs, the UN and the Private Sector.</p>				
<p>Project title and ID (ATLAS Award ID): Strengthening Capacity for Avian Influenza Coordination Activities in Egypt Project ID: 00060596 Award ID: 00049603</p>				
<p>Intended Outputs</p> <ul style="list-style-type: none"> AI Coordination mechanism established Information sharing mechanism of all AI activities in Egypt established 	<p>Output Targets for 2008/09</p> <p>AI Coordination mechanism established</p>	<p>Indicative Activities</p> <ul style="list-style-type: none"> Liaise with all stakeholders and work closely with GOE to integrate Coordination mechanism in existing GOE AI 	<p>Responsible parties</p> <p>1- International Consultant and local professionals 2- International Consultant, Ministry of</p>	<p>Inputs</p> <p>1- AI Coordination Specialist \$ 35,000 Local Consultant \$ 20,000 2- AI Coordination Specialist \$ 30,000 Local Consultant \$ 20,000 Support Exp. \$ 10,000</p>

	<p>AI Information sharing mechanism in place</p>	<p>coordination structures.</p> <ul style="list-style-type: none"> • Continued support to the coordination and facilitation of national and international conferences • Continue information sharing through established UN communications channels, including supporting GOE as required to provide regular reporting on Egypt's efforts and activities within avian influenza • Support GOE in the organization and facilitation of regular multi-stakeholder meetings. • Support GOE for the organization of AI multistakeholder network including 	<p>Health, Ministry of agriculture, National Committee for Avian Influenza, IDSC and local professional</p> <p>3- UNESCO and local professional</p>	<p>Hospitality \$ 15,000</p> <p>3- Hospitality \$ 15,000</p> <p>AI coordination Specialist \$ 25,000</p> <p>Support Expenses \$10,000</p> <p>Communication expenses: \$ 5,000</p>
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			<p>private sector and NGOs to strengthen partnerships and implementation facility of GOE programmes.</p> <ul style="list-style-type: none">• Monitoring progress in implementation of national integrated plan, identify gaps.• Create mechanism whereby information on AI missions/workshop s/seminars/events are known to all stakeholders.• Keep track of best practices and AI events to share with Egyptian stakeholders and support/facilitate the creation of links with external entities as appropriate.• Attend meetings of the National	
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		<p>committee for Avian Influenza</p> <ul style="list-style-type: none">• Work closely with UNSC Regional Planner as appropriate to advance national and regional agendas in AI.		
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I. Post Information	
Post Title: AI Coordination Specialist Post Number: Organizational Unit: Supervisor/ Grade Post Status: <i>(Rotational/non-Rotational)</i> Source of Funding:	Current Grade: Proposed Grade: Approved Grade: Post Classified by: Classification Approved by:

II. Organizational Context

The highly pathogenic Avian Influenza virus, H5N1, was first identified in South East Asia. From Asia, it moved to Europe and Africa, killing millions of birds and around 200 humans. As countries scaled up their prevention and preparedness efforts, the demand for coordinated UN system support, linked to other international and national partners, grew.

In September 2005, the UN Secretary General appointed the UN Senior Influenza Coordinator (UNSIC). A number of agencies seconded staff to support UNSIC's work in New York. Since late 2006, UNSIC has been strengthened with the Pandemic Influenza Contingency (PIC) Team, which is based in Geneva and has regional focal points, focusing on UNCTs' pandemic contingency planning.

While much has been achieved thus far, the virus is still circulating and human infections keep occurring, especially in countries where the virus has become endemic, for example, Egypt and Indonesia. It is important to note that each time a person is infected the virus has a chance to further mutate. Hence, the risk of a pandemic remains and preparedness must continue.

The AI Coordination Specialist, based in RC Office in Cairo, will support inter-agency coordination at the national level in Egypt to build national capacity for the development and implementation of the Integrated National Avian Influenza Plan. This work will complement ongoing pandemic preparedness efforts in the region.

The AI Coordination Specialist will report directly to the Resident Coordinator, while receiving policy and technical guidance from UNSIC in close collaboration with the Government's Supreme Committee to Combat Avian Influenza, the Ministry of International Cooperation and the Information and Decision Support Centre based in the Prime Minister's Office. The incumbent will also work in close consultation with the

UNCT, the PIC Team, donor and UN AI focal points and in close collaboration with UN Coordination Office.

III. Functions / Key Results Expected

- 1. Build synergies and foster effective links between national and international stakeholders and partners in Egypt, including the private sector and NGOs.**
 - Develop cross-sectoral linkages between GOE ministries and development partners to support the implementation of the AI Integrated National Plan.
 - Advise GOE on the organization of AI multi-stakeholder network, including the private sector and NGOs to strengthen partnerships and implementation facility of GOE programmes.
 - Augment communication channels to promote a coordinated consensus of respective goals and consequent procedures between international partners and the GOE on AI.

- 2. Establish AI coordination mechanism to assist in follow up, monitoring and evaluation, and gap identification of the Integrated National Plan and implementation plan.**
 - Counsel Government in establishing a multi-stakeholder steering committee comprised of members from the Ministry of International Cooperation, the Supreme National Committee to Combat AI, and the UN Country Team, providing technical input, most notably from the specialist agencies FAO, WHO, UNICEF, WFP and UNDP.
 - Advise the Government in organizing and facilitating inter-agency, multi-sectoral stakeholder meetings and report progress to external partners and key Government representatives on a periodic basis.
 - Mobilize resources to support AI national integrated plan.
 - Liaise with all stakeholders and work closely with GOE to integrate coordination mechanism into existing GOE AI information sharing structures.
 - Monitor progress in implementation of integrated national plan, identify and address existent gaps.

- 3. Establish information sharing mechanism of all AI activities in Egypt to be shared with all national and international stakeholders and outside Egypt as relevant.**

- Devise information-sharing mechanism, which will help to clarify procedures and encourage coherence and coordination from UN and other external partners in their efforts to support national activities
- Expedite information sharing through established UN communications channels, including supporting GOE as required to provide regular reporting on Egypt's efforts and activities within avian influenza.
- Identify best practices in Egypt to share with regional and global networks/entities.
- Advise GOE and developmental partners on regional efforts to combat AI, identifying relevant modes for cooperation and common integration.

4. Support the UN Country Team in providing coordinated inputs to the Government's development of an implementation plan.

- Collaborate closely UNSIC Regional Planner as appropriate to advance national and regional agendas in AI.
- Facilitate efforts to reinforce government capacities to support the implementation of the AI national integrated plan, utilizing the respective expertise of relevant specialist agencies.
- Cultivate and support operational procedure to implement AI integrated national plan, coordinating between GOE and development partners to ensure best practices are incorporated.

IV. Impact of Results

The key results have an impact on the success of AI coordination activities, strengthening overall coordination capacity and implementation of the AI Integrated National Plan. In particular, the key results have an impact on the design and operation of AI activities, creation of strategic partnerships for implementation of the AI Integrated National Plan and support of national strategies and priorities.

V. Competencies

Communication

- Excellent English language skills (oral and written); fluency in spoken Arabic essential. Ability to generate professional high-quality documents and products under tight time constraints and to defend and negotiate difficult issues and positions to senior staff and officials.

Leadership and Teamwork

- Excellent interpersonal skills and ability to build multi-cultural teams. Recognizes and responds appropriately to the ideas, interests and concerns of others; builds trust and engenders morale by displaying open, transparent and credible behavior; Respects individual/cultural differences; utilizes diversity to foster teamwork; Ensures others' understanding of, involvement in, adaptation to a change process; sets clear performance goals and standards; executes responsibilities accordingly; provides and responds constructively to feedback (correction or recognition); self analyzes performance problems; seeking appropriate direction and support;

Planning and organizing

- Able to manage conflicting deadlines and priorities for own and team's work; able to coordinate activities such as missions, special events, etc.

Creativity

- Must be able to find creative solutions to daily issues, working within an ever-changing work environment

Client orientation

- This position serves the UNCT, donors and the Government. The incumbent must be attuned to the particular needs of these populations and respond accordingly. Able to build and sustain effective partnerships with UN agencies and main constituents; advocates effectively; communicates sensitively and effectively across different constituencies; seeks and applies knowledge information and best practices from within and outside the UN Country Team.

Technological awareness

- Standard computer and internet skills, including proficiency in word processing and other commercial software packages.

VI. Recruitment Qualifications	
Education:	<ul style="list-style-type: none"> ▪ Masters degree in a discipline relevant to crisis prevention/disaster preparedness; knowledge of public and/or animal health issues a plus.
Experience:	<ul style="list-style-type: none"> ▪ Minimum 7 years experience in coordination and project/programme management, preferably within the United Nations system. ▪ Proven ability to facilitate cooperation in a multidisciplinary team. ▪ Strong communication and advocacy skills. ▪ Ability to convey difficult issues and positions, proven political judgment, sensitivity to local cultures. ▪ Knowledge and experience of UNDP and UN system policies and programming. ▪ Knowledge and experience of the Arab States region essential. ▪ Excellent ability to quickly grasp and synthesize inputs from a range of sources, especially those related to crisis management and public health. ▪ Proficient in using prevalent computer applications (word processing, spreadsheet, powerpoint, email). ▪ Self-motivated, ability to work with minimum supervision, serious about quality and timeliness of work. ▪ Excellent interpersonal and diplomatic skills, team oriented work style, work experience in multi-cultural environment.
Language Requirements:	<ul style="list-style-type: none"> ▪ Fluency in English and Arabic with excellent drafting skills in English; Spoken French a strong asset.



Annual Work Plan

Egypt - Cairo

Award Id: 00049603

Award Title: Strengthening Capacity for AHI Coordination in Egypt

Year: 2008

Report Date: 1/4/2008

Project ID	Expected Outputs	Key Activities	Timeframe		Responsible Party	Planned Budget				
			Start	End		Fund	Donor	Budget Descr	Amount US\$	
00060596	Strengthening Capacity for AHI	Coordination (CPRTTF)			EGY-Information Decision Suppo	26700	NOR	71200	International Consultants	48,000.00
					EGY-Information Decision Suppo	26700	NOR	72500	Supplies	200.00
		Coordination (TRAC 3)			EGY-Information Decision Suppo	04110	UNDP	71400	Contractual Services - Individ	15,000.00
					EGY-Information Decision Suppo	04110	UNDP	72700	Hospitality/Catering	5,000.00
					EGY-Information Decision Suppo	26700	NOR	75100	Facilities & Administration	1,400.00
TOTAL										
GRAND TOTAL										
									69,600.00	
									69,600.00	



Annual Work Plan

Egypt - Cairo

Award ID: 00049603

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Year: 2009

Report Date: 1/4/2008

Project ID	Expected Outputs	Key Activities	Timeframe		Responsible Party	Planned Budget				
			Start	End		Fund	Donor	Budget Descr	Amount US\$	
00060896	Strengthening Capacity for AHI	Coordination (OPRTTF)			EGY-Information Decision Suppo	26700	NOR	71200	International Consultants	65,000.00
						26700	NOR	72100	Contractual Services-Companie	5,000.00
						26700	NOR	72700	Hospitality/Catering	2,172.00
						04110	UNDP	71400	Contractual Services - Individ	30,000.00
						04110	UNDP	72700	Hospitality/Catering	10,400.00
		Coordination (TRAC 3)			EGY-Information Decision Suppo	26700	NOR	75100	Facilities & Administration	2,828.00
TOTAL										
GRAND TOTAL										
									115,400.00	
									115,400.00	